



WERRIBEE PONY CLUB Inc

ARN A0004343S

Ride with Elegance



ANNUAL HORSE TRIALS

22ND & 23RD SEPTEMBER 2018

Werribee Park National Equestrian Centre
K Road, Werribee. Melways Ref. - Map 201, D3

PCV GRADES 1 – 5

Grade	1	2	3	4	5
Dressage Test	HT Test 3	HT Test 2	3B	4B	5B
Arena Size	60m	60m	60m	40m	40m
Max. Jump Height Showjumping	1.05m	0.95m	0.80m	0.65m	0.50m
Max. Jump Height Cross Country	1.05m	0.95m	0.80m	0.65m	0.50m

All Dressage tests taken from PCV Dressage Tests January 2013.
All grades will ride over the two days.
All Showjumping will be held indoors
Grade 1 Showjumping will be held on Saturday evening in Indoor 1.
Grade 1&2 State Qualifier subject to accreditation

Entry Fee: \$90 per combination (**includes** the WPNEC facility fee of \$16 per day per horse)

Entries Open: **Monday 13TH August 2018 GRADE 1/2/3. Tuesday 14th August Grade 4/5.** The entry dates will be over multiple days Entries will be taken on a *first in* basis.

Entries Close: **Tuesday 4th September 2018.** Sections are limited so entries may close earlier

How to Enter: Entries will be taken via POST or **ONLINE** www.horsecomps.com.au

Bank Account: **TBA WHEN ENTRIES OPEN Monday 13TH August 2018**

www.horsecomps.com.au

Rider Times: The Draw and Volunteer Helper information will be available on www.werribee.ponyclubvic.org.au and on www.horsecomps.com.au and can be found on **TEAM APP MONDAY 17TH September 2018.** Times will not be emailed out.

Waiting List: If you are on the waiting list, you will be notified.

Withdrawals: Please refer to full conditions below for details.

Volunteering: **Every club** is required to supply volunteer's. Details will come out with the draw.

Camping: Bookings are essential and fees do apply. Book online at www.wpneec.com.au/bookings. Enquiries: 03 9741 7672.

Conditions: The following "Competitor Information" form part of the Conditions of Entry.

ENTRIES OFFICIALLY OPEN 13/08/18

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COMPETITOR INFORMATION

Queries: Please call/text Caroline on 0408 461 088
or email wpchorsetrials@gmail.com



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MANUAL ENTRY FORM or go online www.horsecomps.com.au

Thank you for entering the 2018 Ride With Elegance Werribee Annual Horse Trials. Please read the following useful information to help you enjoy your weekend.

BACK NUMBERS

The Werribee Pony Club will provide back numbers upon registration. Due to the number of competitors, they are to be worn for all three phases.

BANK ACCOUNT DETAILS

TBA WHEN ENTRIES OPEN

CAMPING/CARAVANS

Bookings are essential and fees do apply. Book online at www.wp nec.com.au/bookings. Suppliers of caravans are: Caravan for Hire, Geelong, email: info@caravanforhire.com.au phone 03 5250 5132 or Bay City Caravans baycitycaravans@hotmail.com Phone 03 5250 2595.

The Werribee Pony Club do not have anything to do with Camping / Caravans at the venue.

CANCELLED EVENT

In the event of the Horse Trials being cancelled due to circumstances that may be beyond the control of the Werribee Pony Club or the Werribee Park National Equestrian Centre, a fee may apply to cover costs.

CANTEEN

Full canteen services will be available Friday to Sunday, and will be open until late Saturday night.

CROSS COUNTRY COURSE

The Cross Country Course is only to be ridden by entered riders during competition times. There is to be no private "schooling" of horses once the event is complete. Once a rider has been eliminated at any obstacle on the course, the horse and rider **MUST** retire and leave the course, as per PCAV Horse Trials Rules.

DISCLAIMER

Neither the Werribee Pony Club Inc, the Werribee Park National Equestrian Centre nor the PCAV, accepts any responsibility whatsoever for any accident, damage, injury or illness to horses, riders, ground spectators or any other person or property.

DOGS

Werribee Park National Equestrian Centre Committee of Management considers it a privilege that you are allowed to bring your dog to this venue. We insist you *keep your dog under effective control at all times*. *No dog is permitted in the indoor arena or past the Cyclone fencing into the 2nd Cross Country Paddock.*

ENTRY FEES

Your entry into the event will not be accepted and processed until the full entry fee AND entry form has been received.

ENQUIRIES

If you have any entry enquiries, please call or text the Entry Secretary (Caroline Shirra) on 0408 461 088 or email wpchorsetrials@gmail.com

FACILITY FEE

The facility fee is a charge levied by the Werribee Park National Equestrian Centre (WPNEC) for use of their facilities. The fee is currently \$16 per horse per day. As the event is over a period of two days, \$32 has been added to the Entry Fee.

FARRIER

Will be available at the venue **SATURDAY** only. Details available in the program. Payment in full due on the day.

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GEAR CHECK

PCV Gear Rules apply. All gear checks will be conducted in an allocated area located on the grounds and will be to the current PCAV Gear Check rules. Competitors must ensure that they have had their gear checked and have the official gear check sticker clearly displayed before competing in any phase of the event.

HAIR

When riding the cross country phase, riders are required to have their hair tied up so that it does not obscure their body number. If a fence judge cannot read your body number, it is likely you may be eliminated.

HORSE FEED

Grass Hay & hard feed will be available to purchase at this year's event. Pre order and pay, and collect at the event, or purchase on the day.

Orders for Grass Hay can be completed with your online entry.

PRE ORDER Grass Hay \$10

PAY ON THE DAY Grass Hay \$12.

Hard feed can be ordered through **Western Suburbs Horse Supplies**. . Phone 0418 995 214 or order via their Facebook Page.

LUNGEING

Lungeing is permitted only in the designated lungeing arena located at the Werribee Park National Equestrian Centre, as per the PCV Handbook of Bylaws.

MEDIA AND DIGITAL PUBLICATION CONSENT

PCV members and families that are involved with the Werribee Pony Club Horse Trials may be photographed by official photographers. There are also times when local press is invited to cover particular events. Digital images are also used in newsletters, flyers, websites and other promotional activities for the Werribee Pony Club and the PCV.

MEDICAL ARMBANDS

All riders must wear a Medical Armband (on their left arm) for all phases. There will be armbands available to purchase at the Secretary's Office.

MULTIPLE RIDES

Rider's may wish to enter multiple* horses into the event. Multiple* rides in all Grades will be accepted. All entries must be qualified, as per PCV rules. However, the Werribee Pony Club may accept none, one or more of the entries, at its sole discretion and the rider must abide by the draw, as per the PCV Handbook of Bylaws 2018.

*Multiple ~ First 2 rides will be accepted, any 3rd mount placed on a wait list.

OFFICE

Event Secretary's office will open **from 4-6 pm on Friday evening in the Indoor Arena 1**. All event questions need to be directed here and NOT the WPNEC or EV office. **Saturday 7 am – 5 pm, Sunday 7 am – finish**.

OPEN /HRC/V/EV CLASSES

There is no open/unofficial/HRC/V/EV classes. PCAV classes only.

PRIZES

Thanks to the team at **Ride with Elegance**, winners will receive an embroidered trophy rug

Best overall in each section – trophy

1st-6th overall in each section – sash

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1st-3rd "Best Dressage" in each section – sash (must compete in all three phases of the event)

GRAEME THORPE MEMORIAL AWARD – this is awarded to the most successfully placed club at the end of the event. The winning club will receive a trophy and a sash

Other prizes subject to sponsorship and may be shared around in the case of an equal placing.

PCV CARDS

All riders must present their current PCV Card to the Secretary's office. It is the rider's responsibility to present an accurate card to the organizing committee on the day. DC's must not alter or correct grading cards on the day of the event. Incorrect cards will result in disqualification. Please refer to the PCV Handbook of Bylaws for further details.

QUERIES AND PROTESTS

QUERY – A competitor may raise a query at the event, on a form provided at the Secretary's office. Once completed, the competitor must hand the query form to the Secretary's office for investigation by the appropriate official. The appropriate official must answer the query verbally as soon as possible. If the competitor is not satisfied with the explanation, they may lodge a protest within the prescribed time.

PROTEST – A competitor may lodge a protest in writing, with a \$50 fee, at the Secretary's office no later than one hour after the happening that gave rise to the protest or 30 minutes after posting of interim scores. The Jury of Appeal or appropriate person will consider the protest and their decision is final. The competitor forfeits the fee unless the Jury of Appeal or appropriate persons uphold the protest or decide that there were reasonable grounds for the protest.

REFUNDS & SCRATCHING/WITHDRAWING FROM THE EVENT

Please complete "Official Withdrawal" Form" located at www.werribee.ponyclubvic.org.au. **Refunds may take up to 28 days after the event to be fully processed and monies returned.**

Scratching's prior to closing date 04/09/2018 incur a \$20 Administration Fee. Scratching's after the closing date, from the 04/09/2018 incur a \$40 Administration Fee. The official Scratching's form needs to be completed.

Scratching's after the official closing date and before the draw being released must be accompanied by a **vet or medical certificate – no exceptions.**

There will be no refunds once the draw has been released.

Refunds are only for the fee of \$90 paid to the Werribee Pony Club and NOT any fees payable to Werribee Park National Equestrian Centre, ie stables, straw etc. Scratching's not received on the Official Scratching Form will not be considered.

RIDER TIMES

The Draw and Volunteer Helper information will be available on both www.werribee.ponyclubvic.org.au www.horsecomps.com.au and **TEAM APP MONDAY 17TH September 2018**. Times will not be emailed out

RULES GOVERNING EVENT

This event will be run under PCV (Pony Club Victoria Inc.) rules. All competitors must be conversant with these rules and entering this competition constitutes acknowledgement that PCAV rules apply and acceptance of these rules. The Werribee Pony Club Inc. reserve the right to cancel a section, divide a section, to alter advertised times or to refuse any entry with or without stating any reason. Competitors must be ready to commence each stage of the event at least 15 minutes prior to scheduled time and may be required to ride earlier than scheduled due to scratchings. Queries and Protests will be conducted in accordance with the PCAV Handbook of By-laws.

SPECIAL REQUEST

Due to the size of the event, special requests may not be entertained.

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STABLES / YARDS / HORSE BEDDING

Stables/yards/horse bedding. Stables/yards/horse bedding is the responsibility of Werribee Park National Equestrian Centre. Yards cannot be booked but there are plenty available on a first in basis. Stables and bedding must be booked online at www.wp nec.com.au/bookings (same time as camping if convenient). Extra bedding will be available during the event via WPNEC office. PLEASE NOTE: no straw is to be used in yards or stables. You can bring your own shavings.

The Werribee Pony Club **do not** have anything to do with Stables or Yards at the venue.

STATE QUALIFYING CARDS FOR GRADE 1 & 2

IF the Central Zone Representative is available at the completion of the Grade 1 and 2 Cross Country, PCAV cards will be signed for the 2018 State Qualifiers. Otherwise, they can be posted to Werribee Pony Club, PO Box 185, Werribee, 3030, with a stamped, self-addressed envelope, to be signed by the Werribee Pony Club DC after the event. Please note, the State Qualifier is subject to accreditation

TIMETABLE

PROPOSED TIMETABLE

Class	Dressage	Show Jumping	Cross Country
Grade 1	Saturday	Saturday	Sunday
Grade 2	Saturday	Saturday	Sunday
Grade 3	Saturday	Sunday	Sunday
Grade 4	Saturday	Saturday	Sunday
Grade 5	Saturday	Sunday	Saturday

**** Please note ~ the 3A&B SECTION is for riders that have travelled the longest to participate in the event****

**** SUBJECT TO CHANGE ****

VETERINARY SERVICES

The University of Melbourne Equine Centre is located approximately 10 minute drive from the venue. They can be contacted on 13 63 52. Please note ~ they do not do call outs, horses will need to be taken directly to their premises, 250 Princess Highway, Werribee.

On call is Dr Nick Robson from Western Equine Veterinary, 8.30 am – 5pm Friday 21st. After hours service will be available. Dr Robson can be contacted on 0418 385 223. Payment is due on the day of consultation.

VOLUNTEERING

Firstly, thank you for volunteering. We are a very small club of around 20 riding members, and your help is very much appreciated. Due to the amount of riders, all clubs are required to provide helpers during the course of the event. Duties will cover areas such as Cross Country jump judging, Dressage Penciling and Marshalling for either Cross Country or Dressage. Clubs will be allocated a job, and it is up to the Club to complete the roster. The volunteer list will be available when the draw is published on the Club website, www.werribee.ponyclubvic.org.au

Cross Country jump judging guides and Horse Trials rules are available at www.ponyclubvic.org.au. There will be a compulsory Cross Country Jump Judge briefing (Time TBA) at the event. Both Riders and parents are welcome and encouraged to come to this briefing.

WAITING LIST

If you are on the Waiting List, you will be advised. If we are unable to offer you a ride by 6pm on Wednesday 19TH September your Entry Fee will be refunded in full.

MANUAL ENTRY FORM or go online www.horsecomps.com.au



RISK MANAGEMENT CONDITIONS

The information set out within this document *must* be included in the Prize Schedule, Competitor Information must be signed by event organiser prior to an event, and adhered to at all times.

1. Werribee Park National Equestrian Centre Committee of Management considers it a **privilege** that insist you **keep your dog under effective control and on a leash** at all times.
2. Approved Safety Helmets must be worn at all times when riding
3. Cross Country obstacles must not be jumped/used unless a non-riding level one NCAS coach is present.
4. Riding of horses bareback is **prohibited**
5. Riding of rugged and/or unbridled horses is **prohibited**
6. Any person may lead a maximum of two horses while mounted
7. Stallions must at all times be in the control of a person aged eighteen years or more
8. Horses are not permitted within/upon the quadrangle (between the barn & Indoor 1)
9. Horses are not permitted near pedestrian door ways

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10. Straw bedding is not permitted on the venue, wood shaving type bedding is accepted only
11. Bicycles are not permitted in the Indoor Arenas or any stable block. Approved helmets must be worn at all times
12. Bicycles are not permitted near doors designated as public entrances or exits
13. Motor Cyclist riders must wear approved safety helmets and hold the appropriate licence
14. Speed limits must be adhered to at all times, the speed limit at WPNEC is 10km p/h
15. Power leads must not be on the ground or over roadways
16. Construction of portable/tape yards is **prohibited**
17. Alcohol must not be consumed in the Indoor Arenas, unless purchased from the licensed bar located in

Indoor Arena No 1
18. Please observe all signs at the venue
19. Horses must be tied in a safe manner. Horses must not be tied to unattached floats, wheelie bins etc.
20. No infrastructure to be erected on WPNEC Grounds without written approval by management prior to event.
21. Entry and Exit doors to Indoors Arenas are not to be obstructed at any time.
22. Every event to book at WPNEC must provide their own first aid officials.
23. Report any incidents, damages or safety concerns to WPNEC management immediately.

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24. Dogs are not permitted on the Cross Country Course when in use.

25. Please call WPNEC Management should you require any assistance with ANY Issue

26. Users who do not comply with these guidelines may be refused future use of WPNEC

These conditions apply unless the Manager or the Committee of Management has given the

discipline/event/activity concerned an exemption.

Exemptions must be applied for in writing and will be only valid for the dates granted.

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