



WERRIBEE PONY CLUB Inc

ARN A0004343S

Ride with Elegance

ANNUAL HORSE TRIALS

23RD & 24TH SEPTEMBER 2017

Werribee Park National Equestrian Centre
K Road, Werribee. Melways Ref. - Map 201, D3

PCAV GRADES 1 – 5

Grade	1	2	3	4	5
Dressage Test	HT Test 3	HT Test 2	3B	4B	5B
Arena Size	60m	60m	60m	40m	40m
Max. Jump Height Showjumping	1.05m	0.95m	0.80m	0.65m	0.50m
Max. Jump Height Cross Country	1.05m	0.95m	0.80m	0.65m	0.50m
<p>All Dressage tests taken from PCAV Dressage Tests January 2013 via the PCV website. All grades will ride over the two days. All Showjumping will be held indoors Grade 1 Showjumping will be held on Saturday evening in Indoor 1. Grade 1&2 State Qualifier subject to accreditation</p>					

Entry Fee: \$90 per combination (**includes** the WPNEC facility fee of \$16 per day per horse)

Entries Open: **Tuesday 8TH August 2017.** Entries will be taken on a *first in* basis.

Entries Close: **Tuesday 5th September 2017.** Sections are limited so entries may close earlier

How to Enter: Entries will be taken via POST or **ONLINE** www.horsecomps.com.au

Bank Account: **Bendigo Bank**

BSB: 633 000

A/c #: 152 413 993

Name: Werribee Pony Club

Please use rider name as reference, or club name if submitting a club entry.

www.horsecomps.com.au

Rider Times: The Draw and Volunteer Helper information will be available on www.werribee.ponyclubvic.org.au and on www.horsecomps.com.au and can be found on **TEAM APP MONDAY 18TH September 2017.** Times will not be emailed out.

Waiting List: If you are on the waiting list, you will be notified.

Scratchings: Please refer to full conditions below for details.

Volunteering: **Every club** is required to supply volunteer's. Details will come out with the draw.

Camping: Bookings are essential and fees do apply. This also applies to floats being parked overnight. Book online at www.wpneec.com.au/bookings. Enquiries: 03 9741 7672.

Conditions: The following "Competitor Information" form part of the Conditions of Entry.

Ride with Elegance WERRIBEE PONY CLUB 2017 HORSE TRIALS

COMPETITOR INFORMATION

Thank you for entering the 2017 Ride With Elegance Werribee Annual Horse Trials. Please read the following useful information to help you enjoy your weekend.

BACK NUMBERS

The Werribee Pony Club will provide back numbers upon registration. Due to the number of competitors, they are to be worn for all three phases.

BANK ACCOUNT DETAILS

Bendigo Bank Bendigo Bank

BSB: 633 000

A/c #: 152 413 993

Name: Werribee Pony Club

Please use rider name as reference, or club name if submitting a club entry.

CAMPING/CARAVANS

Bookings are essential and fees do apply. Book online at www.wp nec.com.au/bookings. Suppliers of caravans are: Caravan for Hire, Geelong, email: info@caravanforhire.com.au phone 03 5250 5132 or Bay City Caravans baycitycaravans@hotmail.com Phone 03 5250 2595.

The Werribee Pony Club **do not** have anything to do with Camping / Caravans at the venue.

CANCELLED EVENT

In the event of the Horse Trials being cancelled due to circumstances that may be beyond the control of the Werribee Pony Club or the Werribee Park National Equestrian Centre, a fee may apply to cover costs.

CANTEEN

Full canteen services will be available Friday to Sunday, and will be open until late Saturday night.

CROSS COUNTRY COURSE

The Cross Country Course is only to be ridden by entered riders during competition times. There is to be no private "schooling" of horses once the event is complete. Once a rider has been eliminated at any obstacle on the course, the horse and rider MUST retire and leave the course, as per PCAV Horse Trials Rules.

DISCLAIMER

Neither the Werribee Pony Club Inc, the Werribee Park National Equestrian Centre nor the PCAV, accepts any responsibility whatsoever for any accident, damage, injury or illness to horses, riders, ground spectators or any other person or property.

DOGS

Werribee Park National Equestrian Centre Committee of Management considers it a privilege that you are allowed to bring your dog to this venue. We insist you *keep your dog under effective control at all times*. *No dog is permitted in the indoor arena or past the Cyclone fencing into the 2nd Cross Country Paddock.*

ENTRY FEES

Your entry into the event will not be accepted and processed until the full entry fee AND entry form has been received.

ENQUIRIES

If you have any entry enquiries, please call or text the Entry Secretary (Caroline Shirra) on 0408 461 088 or email wpchorsetrials@gmail.com

FACILITY FEE

The facility fee is a charge levied by the Werribee Park National Equestrian Centre (WPNEC) for use of their facilities. The fee is currently \$16 per horse per day. As the event is over a period of two days, \$32 has been added to the Entry Fee.

Phone: Caroline 0408 461 088 or wpchorsetrials@gmail.com

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COMPETITOR INFORMATION

FARRIER

Will be available at the venue **SATURDAY** only. Details available in the program. Payment in full due on the day.

GEAR CHECK

PCAV Gear Rules apply. All gear checks will be conducted in an allocated area located on the grounds and will be to the current PCAV Gear Check rules. Competitors must ensure that they have had their gear checked and have the official gear check sticker clearly displayed before competing in any phase of the event.

HAIR

When riding the cross country phase, riders are required to have their hair tied up so that it does not obscure their body number. If a fence judge cannot read your body number, it is likely you may be eliminated.

HORSE FEED

Grass Hay, Lucerne Hay and hard feed are available to purchase at this year's event. Pre order and pay, and collect at the event, or purchase on the day.

Orders for Grass and Lucerne Hay can be completed with your online entry.

PRE ORDER Grass Hay \$8. Lucerne Hay \$17

PAY ON THE DAY Grass Hay \$10. Lucerne Hay \$18

Hard feed can be ordered through **Western Suburbs Horse Supplies**. . Phone 0418 995 214 or order via their Facebook Page.

LUNGEING

Lungeing is permitted only in the designated lungeing arena located at the Werribee Park National Equestrian Centre, as per the PCAV Handbook of Bylaws.

MEDIA AND DIGITAL PUBLICATION CONSENT

PCAV members and families that are involved with the Werribee Pony Club Horse Trials may be photographed by official photographers. There are also times when local press is invited to cover particular events. Digital images are also used in newsletters, flyers, websites and other promotional activities for the Werribee Pony Club and the PCAV.

MEDICAL ARMBANDS

All riders must wear a Medical Armband (on their left arm) for all phases. There will be armbands available to purchase at the Secretary's Office.

MULTIPLE RIDES

Rider's may wish to enter multiple* horses into the event. Multiple* rides in all Grades will be accepted. All entries must be qualified, as per PCAV rules. However, the Werribee Pony Club may accept none, one or more of the entries, at its sole discretion and the rider must abide by the draw, as per the PCAV Handbook of Bylaws 2017.

*Multiple ~ First 2 rides will be accepted, any 3rd mount placed on a wait list.

OFFICE

Event Secretary's office will open **from 4-6 pm on Friday evening in the Indoor Arena 1**. All event questions need to be directed here and NOT the WPNEC or EV office. **Saturday 7 am – 5 pm, Sunday 7 am – finish**.

OPEN CLASS

There is no open/unofficial class. PCAV classes only.

PRIZES

Thanks to the team at **Ride with Elegance**, winners will receive an embroidered trophy rug

Best overall in each section – trophy

1st-6th overall in each section – sash

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Ride with Elegance WERRIBEE PONY CLUB 2017 HORSE TRIALS

COMPETITOR INFORMATION

1st-3rd "Best Dressage" in each section – sash (must compete in all three phases of the event)

GRAEME THORPE MEMORIAL AWARD – this is awarded to the most successfully placed club at the end of the event. The winning club will receive a trophy and a sash

Other prizes subject to sponsorship and may be shared around in the case of an equal placing.

PCAV CARDS

All riders must present their current PCAV Card to the Secretary's office. It is the rider's responsibility to present an accurate card to the organizing committee on the day. DC's must not alter or correct grading cards on the day of the event. Incorrect cards will result in disqualification. Please refer to the PCAV Handbook of Bylaws for further details.

QUERIES AND PROTESTS

QUERY – A competitor may raise a query at the event, on a form provided at the Secretary's office. Once completed, the competitor must hand the query form to the Secretary's office for investigation by the appropriate official. The appropriate official must answer the query verbally as soon as possible. If the competitor is not satisfied with the explanation, they may lodge a protest within the prescribed time.

PROTEST – A competitor may lodge a protest in writing, with a \$50 fee, at the Secretary's office no later than one hour after the happening that gave rise to the protest or 30 minutes after posting of interim scores. The Jury of Appeal or appropriate person will consider the protest and their decision is final. The competitor forfeits the fee unless the Jury of Appeal or appropriate persons uphold the protest or decide that there were reasonable grounds for the protest.

RIDER TIMES

The Draw and Volunteer Helper information will be available on both www.werribee.ponyclubvic.org.au and www.horsecomps.com.au and **TEAM APP MONDAY 18TH September 2017**. Times will not be emailed out

RULES GOVERNING EVENT

This event will be run under PCAV (Pony Club Association Victoria Inc.) rules. All competitors must be conversant with these rules and entering this competition constitutes acknowledgement that PCAV rules apply and acceptance of these rules. The Werribee Pony Club Inc. reserve the right to cancel a section, divide a section, to alter advertised times or to refuse any entry with or without stating any reason. Competitors must be ready to commence each stage of the event at least 15 minutes prior to scheduled time and may be required to ride earlier than scheduled due to scratchings. Queries and Protests will be conducted in accordance with the PCAV Handbook of By-laws. PCAV membership cards must be presented to the office. PCAV Membership Cards must prove eligibility and grading in accordance with the PCAV handbook. It is the rider's responsibility to ensure that the grading card is accurate before handing it into the Secretary's office. Note that DC's may not alter grading on the card at the competition.

SCRATCHINGS

Please complete "Official Scratching Form" located at www.werribee.ponyclubvic.org.au. Refunds may take up to 28 days after the event to be fully processed and monies returned.

Scratchings prior to closing date 08/09/2017 incur a \$20 Administration Fee. Scratchings after the closing date 08/09/2017 incur a \$40 Administration Fee.

Scratchings after the official closing date and before the draw being released must be accompanied by a **vet or medical certificate – no exceptions.**

There will be no refunds once the draw has been released.

Refunds are only for the fee of \$90 paid to the Werribee Pony Club and NOT any fees payable to Werribee Park National Equestrian Centre, ie stables, straw etc. Scratchings not received on the Official Scratching Form will not be considered.

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COMPETITOR INFORMATION

SPECIAL REQUEST

Due to the size of the event, special requests may not be entertained.

STABLES / YARDS / HORSE BEDDING

Stables/yards/horse bedding. Stables/yards/horse bedding is the responsibility of Werribee Park National Equestrian Centre. Yards cannot be booked but there are plenty available on a first in basis. Stables and bedding must be booked online at www.wpnec.com.au/bookings (same time as camping if convenient). Extra bedding will be available during the event via WPNEC office. PLEASE NOTE: no straw is to be used in yards or stables. You can bring your own shavings.

The Werribee Pony Club **do not** have anything to do with Stables or Yards at the venue.

STATE QUALIFYING CARDS FOR GRADE 1 & 2

IF the Central Zone Representative is available at the completion of the Grade 1 and 2 Cross Country, PCAV cards will be signed for the 2017 State Qualifiers. Otherwise, they can be posted to Werribee Pony Club, PO Box 185, Werribee, 3030, with a stamped, self-addressed envelope, to be signed by the Werribee Pony Club DC after the event. Please note, the State Qualifier is subject to accreditation

TIMETABLE

PROPOSED TIMETABLE

Class	Dressage	Show Jumping	Cross Country
Grade 1	Saturday	Saturday	Sunday
Grade 2	Saturday	Saturday	Sunday
Grade 3A&3B	Saturday	Sunday	Saturday
Grade 3C-E	Saturday	Sunday	Sunday
Grade 4	Saturday	Saturday	Sunday
Grade 5	Saturday	Sunday	Saturday

** Please note ~ the 3A&B SECTION is for riders that have travelled the longest to participate in the event**

** SUBJECT TO CHANGE **

VETERINARY SERVICES

The University of Melbourne Equine Centre is located approximately 10 minute drive from the venue. They can be contacted on 13 63 52. Please note ~ they do not do call outs, horses will need to be taken directly to their premises, 250 Princess Highway, Werribee.

On call is Dr Nick Robson from Western Equine Veterinary, 8.30 am – 5pm Friday 22nd. After hours service will be available. Dr Robson can be contacted on 0418 385 223. Payment is due on the day of consultation.

VOLUNTEERING

Firstly, thank you for volunteering. We are a very small club of around 20 riding members, and your help is very much appreciated. Due to the amount of riders, all clubs are required to provide helpers during the course of the event. Duties will cover areas such as Cross Country jump judging, Dressage Penciling and Marshalling for either Cross Country or Dressage. Clubs will be allocated a job, and it is up to the Club to complete the roster. The volunteer list will be available when the draw is published on the Club website, www.werribee.ponyclubvic.org.au

Cross Country jump judging guides and Horse Trials rules are available at www.ponyclubvic.org.au. There will be a compulsory Cross Country Jump Judge briefing (Time TBA) at the event. Both Riders and parents are welcome and encouraged to come to this briefing.

WAITING LIST

If you are on the Waiting List, you will be advised. If we are unable to offer you a ride by 6pm on Wednesday 20th September your Entry Fee will be refunded in full.

Phone: Caroline 0408 461 088 or wpchorsetrials@gmail.com

COMPETITOR INFORMATION



CENTRE SAFETY RULES 2017

Horses

Riding of horses bareback is prohibited

Riding of rugged and/or unbridled horse is prohibited

Maximum of two horses may be led while mounted

Stallions must at all times be in the control of a person aged 18 years and over –whether led or ridden, or under constant supervision of an adult if handler is under 18

Horses are not permitted within/upon the quadrangle (grass area between the Barn and Indoor 1)

Horses are not permitted near pedestrian door ways

Floats can be unloaded in the designated area between E block and the toilet block for those camping at the back of the property.

No horses in the camping grounds

No horses tied to vehicles or floats.

Riders

Approved Safety Helmets must be worn at all times when riding, other than within Indoor Arenas.

Stables/Yards

Stables and shavings must be booked through WPNEC website with the closing time of 5 pm 2 days prior to the event.

Wood shavings type bedding is the only bedding to be used at this venue – stables & yards

For each event, stables will be labelled with the booking name and other information. Only use the stable you have booked.

Portable/taped yards are not permitted

COMPETITOR INFORMATION

Use of yards is on a first in basis.

If you have elected to clean your stable, you must remove the shavings etc to the designated area. You should come prepared with rake, broom.

If you use a yard, you must clean this out with the refuse going to the designated area. (failure to do this will incur a fine of \$50 per yard to your Club)

Camping

All camping must be booked and paid for 2 days prior to an event through WPNEC office.

Only one power lead per campsite; power leads must not be on the ground or over roadways.

All campsites booked for an event will be labelled with the booking name. Only use the site you have booked.

Dogs

Werribee Park National Equestrian Centre Committee of Management considers it a **privilege** that you are allowed to bring your dog to this venue.

Dogs must be under effective control and on a leash at all times.

Dogs are not permitted on the Cross country course when in use.

Bicycles are not permitted in the Indoor arenas or stable blocks or designated public accesses. Approved helmets must be worn at all times. This includes motor cycle riders.

General

No infrastructure to be erected on WPNEC grounds without written approval by management prior to an event.

Entry & exit doors to Indoor Arenas are not be obstructed at any time.

Every event to book at WPNEC must provide their own first aid officials (names should be provided to WPNEC prior to event)

Please observe all signs at the venue

Speed signs on James Hardie Drive must be observed.

Children

COMPETITOR INFORMATION

All children under the age of 16 must be in the company of an adult at all times.
(free ranging children can cause problems such as damaging property).

Damage

Any damage caused to any part of WPNEC for example removal of shower heads, broken doors etc will be the responsibility of the organisation who will be invoiced.

Alcohol

Alcohol must not be consumed in the Indoor Arena unless purchased from the licensed bar located in Indoor Arena 1 for some events. WPNEC does not hold a BYO licence. One warning will be given and then the offender/s will be asked to leave the premises.

The Venue

You are responsible for the care of the areas you hire.

Indoor 1 and 2: ensure the venue is locked and lights are off at the conclusion of your day/night.

Dressage arenas: Judges huts are padlocked. A key will be provided to event organisers on payment of \$50 bond. Conditions of returning Bond: key returned as arranged with office; huts clean and locked after event. No chairs are to be removed from the judges boxes at any time. All boxes have two seats. If more seats are required, you must provide these.

Conference rooms: ensure the venue is locked and lights are off at the conclusion of your day/night. All furniture should be left as found – chairs stacked against wall; tables folded and stacked. The floor can also be swept. This room comes with 10 tables, 50 chairs which are not to be removed.

These guidelines are for the enjoyment and safety of all involved in events at WPNEC.

These conditions apply unless the Management of WPNEC has given the discipline/event/activity concerned a written exemption.

Exemptions must be applied for in writing and will only be valid for the dates granted.

COMPETITOR INFORMATION

Regards,
Werribee Pony Club Horse Trials Committee

Ride with Elegance WERRIBEE PONY CLUB 2017 HORSE TRIALS

MANUAL ENTRY FORM or go online www.horsecomps.com.au

By completing this form, the nominated riders agree to the conditions of entry surrounding the event.

CLUB NAME: _____

Rider Name	Horse Name	Grade	Arrival Day
Address coming from:			
Address return to:			

Rider Name	Horse Name	Grade	Arrival Day
Address coming from:			
Address return to:			

Rider Name	Horse Name	Grade	Arrival Day
Address coming from:			
Address return to:			

DIRECT DEPOSIT DETAILS:

** Please use RIDERS LAST NAME as deposit reference**

Name on deposit	Amount	Transfer receipt #	Date of payment

or CHEQUE PAYMENT DETAILS:

Name on cheque	Bank	Amount

HAY OR LUCERNE ORDER

Rider Name	Grass hay quantity	Amount	Lucerne Hay quantity	Amount
Name on deposit	Transfer receipt #	Date of payment	Total Hay Payment	

CONTACT DETAILS:

Name: _____

Phone: _____ Email: _____

Or Club details (if this is a Club entry):

Name: _____ Position: _____

Phone: _____ Email: _____

DIRECT DEPOSIT ACCOUNT DETAILS: Bendigo Bank – “Werribee PC”. BSB 633 000. A/c # 152 413 993.

Please use rider name as reference, or club name if this is a club entry.

POST ENTRIES TO: Caroline Shirra, WPC Entry Secretary, 6 Delungra Avenue, Clifton Springs VIC 3222

Phone: 0408 461 088

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MANUAL ENTRY FORM or go online www.horsecomps.com.au